

Covid 19 Open Office Guidelines:

The office has re-opened. The following rules for contact are in place and will be rigorously enforced:

- 1. No admittance without a properly worn face mask. If you are unable to wear a mask for medical reason online assistance is available.**
- 2. Social Distancing of 6 feet is required for all clients and employees. No exceptions.**
- 3. There is a 3-client limit within the building at any one time.**
- 4. No pets, children, or non-essential visitors in the building.**
- 5. All payments will be rounded up to the next dollar to minimize money handling.**

If you have a fever, cough or shortness of breath do not enter the building.

Thank You and Be Well,

Phillip R Davis & Assoc.